University of



Mumbai

Revised Syllabus
and
Question Paper Pattern
of Courses
of
Bachelor of Management
Studies (BMS) Programme
at
Third Year
Semester V and VI

Under Choice Based Credit, Grading and Semester System

(To be implemented from Academic Year-2018-2019) Board of Studies-in-Business Management, University of Mumbai

Bachelor of Management Studies (BMS)

Programme Under Choice Based Credit, Grading and Semester System

TYBMS

(To be implemented from Academic Year- 2018-2019)

No. of Cours es	Semester V	Credit s	No. of Cours es	Semester VI	Credits
1	Elective Courses (EC)	l.	1	Elective Courses (EC)	1
1,2,3 8 4	*Any four courses from the following list of the courses	12	1,2,3 & 4	**Any four courses from the following list of the courses	12
2	Core Course (CC)		2	Core Course (CC)	
5	Logistics & Supply Chain Management	04	5	Operation Research	04
3	Ability Enhancement Course (AEC)		3	Ability Enhancement Course (AEC)	
6	Corporate Communication & Public Relations	04	6	Project Work	04
	Total Credits			Total Credits	20

✓ Note: Project work is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation/ difficult problem. Project work would be of 04 credits. A project work may be undertaken in any area of Elective Courses/ study area selected

	*List of group of Elective Courses(EC) for Semester V (Any Four)		** List of group of Elective Courses(EC) for Semester VI (Any Four)		
	Group A: Finance Electives				
1	Investment Analysis & Portfolio Management	1	International Finance		
2	Commodity & Derivatives Market	2	Innovative Financial Services		
3	Wealth Management	3	Project Management		
4	Financial Accounting	4	Strategic Financial Management		
5	Risk Management	5	Financing Rural Development		

6	Direct Taxes	6	Indirect Taxes			
	Group B:Marketing Electives					
1	Services Marketing	1	Brand Management			
2	E-Commerce & Digital Marketing	2	Retail Management			
3	Sales & Distribution Management	3	International Marketing			
4	Customer Relationship Management	4	Media Planning & Management			
5	Industrial Marketing	5	Sports Marketing			
6	Strategic Marketing Management	6	Marketing of Non Profit Organisation			
	Group C: Human Resource Electives					
1	Finance for HR Professionals & Compensation Management	1	HRM in Global Perspective			
2	Strategic Human Resource Management & HR Policies	2	Organisational Development			
3	Performance Management & Career Planning	3	HRM in Service Sector Management			
4	Industrial Relations	4	Workforce Diversity			
5	Talent & Competency Management	5	Human Resource Accounting & Audit			
6	Stress Management	6	Indian Ethos in Management			
No	Note: Group selected in Semester III will continue in Semester V &Semester VI					

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Bachelor of Management Studies (BMS) Programme

Under Choice Based Credit, Grading and Semester System Course Structure

(To be implemented from Academic Year- 2018-2019)

Semester V

No. of Courses	Semester V	Credits
1	Elective Courses (EC)	
1,2,3 & 4	*Any four courses from the following list of the courses	12

2	Core Course (CC)	
5	Logistics & Supply Chain Management	04
3	Ability Enhancement Course (AEC)	
6	Corporate Communication & Public Relations	04
	Total Credits	20

,	*List of group of Elective Courses(EC)for Semester V (Any Four)				
	Group A: Finance Electives				
1	Investment Analysis & Portfolio Management				
2	Commodity & Derivatives Market				
3	Wealth Management				
4	Financial Accounting				
5	Risk Management				
6	Direct Taxes				
	Group B:Marketing Electives				
1	Services Marketing				
2	E-Commerce & Digital Marketing				
3	Sales & Distribution Management				
4	Customer Relationship Management				
5	Industrial Marketing				
6	Strategic Marketing Management				
Group C: Human Resource Electives					
1	Finance for HR Professionals & Compensation Management				
2	Strategic Human Resource Management & HR Policies				
3	Performance Management & Career Planning				
4	Industrial Relations				

5	Talent & Competency Management
6	Stress Management

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Elective Courses (EC) Group A: Finance Electives

1. Investment Analysis and Portfolio Management *Modules at a Glance*

SN	Modules	No. of Lecture s
1	Introduction to Investment Environment	15
2	Risk - Return Relationship	15
3	Portfolio Management and Security Analysis	15
4	Theories, Capital Asset Pricing Model and Portfolio Performance Measurement	15
	Total	60

Objectives

SN	Objectives
1	To acquaint the learners with various concepts of finance

2	To understand the terms which are often confronted while reading newspaper, magazines etc for better correlation with the practical world
3	To understand various models and techniques of security and portfolio analysis

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	Board of Studies-in-Business Management, University of Mumbai 4 P a g e		
SN	Modules/ Units		
1	Introduction to Investment Environment		
	 a) Introduction to Investment Environment Introduction, Investment Process, Criteria for Investment, Types of Investors, Investment V/s Speculation V/s Gambling, Investment Avenues, Factors Influencing Selection of Investment Alternatives b) Capital Market in India Introduction, Concepts of Investment Banks its Role and Functions, Stock Market Index, The NASDAQ, SDL, NSDL, Benefits of Depository 		
	Settlement, Online Share Trading and its Advantages, Concepts of Small cap, Large cap, Midcap and Penny stocks		
2	Risk - Return Relationship		
	 a) Meaning, Types of Risk- Systematic and Unsystematic risk, Measurement of Beta, Standard Deviation, Variance, Reduction of Risk through Diversification. Practical Problems on Calculation of Standard Deviation, Variance and Beta. 		
3	Portfolio Management and Security Analysis		
	 a) Portfolio Management: Meaning and Concept, Portfolio Management Process, Objectives, Basic Principles, Factors affecting Investment Decisions in Portfolio Management, Portfolio Strategy Mix. b) Security Analysis: Fundamental Analysis, Economic Analysis, Industry Analysis, Company Analysis, Technical Analysis - Basic Principles of Technical Analysis., Uses of Charts: Line Chart, Bar Chart, Candlestick Chart, Mathematical Indicators: Moving Averages, Oscillators. 		
4	Theories, Capital Asset Pricing Model and Portfolio Performance Measurement		

a) Theories:

· Dow Jones Theory, Elloit Wave Theory, Efficient Market Theory

b) Capital Asset Pricing Model:

· Assumptions of CAPM, CAPM Equation, Capital Market Line, Security Market Line

c) Portfolio Performance Measurement:

Meaning of Portfolio Evaluation, Sharpe's Ratio (Basic Problems),
 Treynor's Ratio (Basic Problems), Jensen's Differential Returns
 (Basic Problems)

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Elective Courses (EC) Group A: Finance Electives

2. Commodity and Derivatives Market

SN	Modules	No. of Lecture s
1	Introduction to Commodities Market and Derivatives Market	15
2	Futures and Hedging	15
3	Options and Option Pricing Models	15
4	Trading, Clearing & Settlement In Derivatives Market and Types of Risk	15
	Total	60

SN	Objectives
1	To understand the concepts related to Commodities and Derivatives market
2	To study the various aspects related to options and futures
3	To acquaint learners with the trading, clearing and settlement mechanism in derivates market.

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SN	Modules/ Units
1	Introduction to Commodities Market and Derivatives Market
	 a) Introduction to Commodities Market: Meaning, History & Origin, Types of Commodities Traded, Structure of Commodities Market in India, Participants in Commodities Market, Trading in Commodities in India(Cash & Derivative Segment), Commodity Exchanges in India & Abroad, Reasons for Investing in Commodities b) Introduction to Derivatives Market: Meaning, History & Origin, Elements of a Derivative Contract, Factors Driving Growth of Derivatives Market, Types of Derivatives, Types of Underlying Assets, Participants in Derivatives Market, Advantages & Disadvantages of Trading in Derivatives Market, Current Volumes of Derivative Trade in India, Difference between Forwards & Futures.
2	Futures and Hedging
	 a) Futures: Futures Contract Specification, Terminologies, Concept of Convergence, Relationship between Futures Price & Expected Spot Price, Basis & Basis Risk, Pricing of Futures Contract, Cost of Carry Model b) Hedging: Speculation & Arbitrage using Futures, Long Hedge – Short Hedge, Cash & Carry Arbitrage, Reverse Cash & Carry Arbitrage, Payoff Charts & Diagrams for Futures Contract, Perfect & Imperfect Hedge
3	Options and Option Pricing Models

	 a) Options: Options Contract Specifications, Terminologies, Call Option, Put Option, Difference between Futures & Options, Trading of Options, Valuation of Options Contract, Factors affecting Option Premium, Payoff Charts & Diagrams for Options Contract, Basic Understanding of Option Strategies b) Options Pricing Models:
4	Binomial Option Pricing Model, Black - Scholes Option Pricing Model Trading, Clearing & Settlement In Derivatives Market and Types of Risk
	, and the same of
	a) Trading, Clearing & Settlement In Derivatives Market:
	· Meaning and Concept, SEBI Guidelines, Trading Mechanism – Types of
	, , ,
	 Meaning and Concept, SEBI Guidelines, Trading Mechanism – Types of Orders, Clearing Mechanism – NSCCL – its Objectives & Functions,

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Elective Courses (EC)
Group A: Finance Electives

3. Wealth Management

Sr No.	Modules	No. of Lecture s
1	Introduction	15
2	Insurance Planning and Investment Planning	15
3	Financial Mathematics/ Tax and Estate Planning	15

4	Retirement Planning/ Income Streams & Tax Savings Schemes	15
	Total	60

SN	Objectives
1	To provide an overview of various aspects related to wealth management
2	To study the relevance and importance of Insurance in wealth management
3	To acquaint the learners with issues related to taxation in wealth management
4	To understand various components of retirement planning

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SN	Modules/ Units
1	Introduction
	a) Introduction To Wealth Management:
	· Meaning of WM, Scope of WM, Components of WM, Process of WM,
	WM Needs & Expectation of Clients, Code of Ethics for Wealth Manager b)
	Personal Financial Statement Analysis:
	· Financial Literacy, Financial Goals and Planning, Cash Flow Analysis,
	Building Financial Plans, Life Cycle Management.
	c) Economic Environment Analysis:
	· Interest Rate, Yield Curves, Real Return, Key Indicators-Leading,
	Lagging, Concurrent
2	Insurance Planning and Investment Planning

a) Insurance Planning: · Meaning, Basic Principles of Insurance, Functions and Characteristics of Insurance, Rights and Responsibilities of Insurer and Insured, Types of life Insurance Policies, Types of General Insurance Policies, Health Insurance - Mediclaim - Calculation of Human Life Value - Belth Method/CPT b) Investment Planning: · Types of Investment Risk, Risk Profiling of Investors & Asset Allocation (Life Cycle Model), Asset Allocation Strategies (Strategic, Tactical, Life-Cycle based). Goal-based Financial Planning, Active & Passive **Investment Strategies** 3 Financial Mathematics/ Tax and Estate Planning a) Financial Mathematics: · Calculation of Returns (CAGR ,Post-tax Returns etc.), Total Assets, Net Worth Calculations, Financial Ratios b) Tax and Estate Planning: · Tax Planning Concepts, Assessment Year, Financial Year, Income Tax Slabs, TDS, Advance Tax, LTCG, STCG, Carry Forward & Set-off, Estate Planning Concepts -Types of Will - Requirements of a Valid Will– Trust – Deductions - Exemptions 4 Retirement Planning/Income Streams & Tax Savings Schemes a) Retirement Planning: · Understanding of different Salary Components, Introduction to Retirement Planning, Purpose & Need, Life Cycle Planning, Financial Objectives in Retirement Planning, Wealth Creation (Factors and Principles), Retirement (Evaluation & Planning), Pre & Post-Retirement Strategies - Tax Treatment b) Income Streams & Tax Savings Schemes: · Pension Schemes, Annuities- Types of Annuities, Various Income Tax Savings Schemes

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Elective Courses (EC)
Group A: Finance Electives

4. Financial Accounting

Modules at a Glance

Sr No.	Modules	No. of Lecture s
1	Preparation of Final Accounts of Companies	15
2	Underwriting of Shares & Debentures	12
3	Accounting of Transactions of Foreign Currency	15
4	Investment Accounting (w.r.t. Accounting Standard- 13)	10
5	Ethical Behaviour and Implications for Accountants	08
	Total	60

Objectives

SN	Objectives
01	To acquaint the learners in preparation of final accounts of companies
02	To study provisions relating to underwriting of shares and debentures
03	To study accounting of foreign currency and investment
04	To understand the need of ethical behaviour in accountancy

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Sr. No.	Modules / Units	
1	Preparation of Final Accounts of Companies	

	Relevant provisions of Companies Act related to preparation of Final Accounts (excluding cash flow statement) Preparation of financial statements as per Companies Act (excluding cash flow statement) AS 1 in relation to final accounts of companies (disclosure of accounting policies)
2	Underwriting of Shares & Debentures
	Introduction, Underwriting, Underwriting Commission Provision of Companies Act with respect to Payment of underwriting commission Underwriters, Sub-Underwriters, Brokers and Manager to Issues Types of underwriting, Abatement Clause Marked, Unmarked and Firm-underwriting applications, Liability of the underwriters in respect of underwriting contract- Practical problems
3	Accounting of Transactions of Foreign Currency
	In relation to purchase and sale of goods, services, assets, loan and credit transactions. Computation and treatment of exchange rate differences.
4	Investment Accounting (w.r.t. Accounting Standard- 13)
	For shares (variable income bearing securities) For Debentures/Preference shares (fixed income bearing securities) Accounting for transactions of purchase and sale of investments with ex and cum interest prices and finding cost of investment sold and carrying cost as per weighted average method (Excl. brokerage). Columnar format for investment account.
5	Ethical Behaviour and Implications for Accountants
	Introduction, Meaning of ethical behavior Financial Reports – link between law, corporate governance, corporate social responsibility and ethics. Need of ethical behavior in accounting profession. Implications of ethical values for the principles versus rule based approaches to accounting standards The principal based approach and ethics

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Revised Syllabus of Courses of Bachelor of Management Studies (BMS) Programme at Semester V with effect from the Academic Year 2018-2019

Elective Courses (EC) Group A: Finance Electives

5. Risk Management

Modules at a Glance

SN	Modules	No. of Lecture s
1	Introduction, Risk Measurement and Control	15
2	Risk Avoidance and ERM	15
3	Risk Governance and Assurance	15
4	Risk Management in Insurance	15
	Total	60

Objectives

SN	Objectives
1	To familiarize the student with the fundamental aspects of risk management and control
2	To give a comprehensive overview of risk governance and assurance with special reference to insurance sector
3	To introduce the basic concepts, functions, process, techniques of risk management

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SN	Modules/ Units
1	Introduction, Risk Measurement and Control
	 a) Introduction, Risk Measurement and Control Definition, Risk Process, Risk Organization, Key Risks –Interest, Market, Credit, Currency, Liquidity, Legal, Operational Risk Management V/s Risk Measurement – Managing Risk, Diversification, Investment Strategies and Introduction to Quantitative Risk Measurement and its Limitations Principals of Risk - Alpha, Beta, R squared, Standard Deviation, Risk Exposure Analysis, Risk Immunization, Risk and Summary Measures – Simulation Method, Duration Analysis, Linear and other Statistical Techniques for Internal Control
2	Risk Avoidance and ERM
	 a) Risk Hedging Instruments and Mechanism: Forwards, Futures, Options, Swaps and Arbitrage Techniques, Risk Return Trade off, Markowitz Risk Return Model, Arbitrage Theory, System Audit Significance in Risk Mitigation b) Enterprise Risk Management: Risk Management V/s Enterprise Risk Management, Integrated Enterprise Risk Management, ERM Framework, ERM Process, ERM Matrix, SWOT Analysis, Sample Risk Register
3	Risk Governance and Assurance
	 a) Risk Governance: Importance and Scope of Risk Governance, Risk and Three Lines of Defense, Risk Management and Corporate Governance b) Risk Assurance: Purpose and Sources of Risk Assurance, Nature of Risk Assurance, Reports and Challenges of Risk c) Risk and Stakeholders Expectations: Identifying the Range of Stakeholders and Responding to Stakeholders Expectations
4	Risk Management in Insurance

a) Insurance Industry:

· Global Perspective, Regulatory Framework in India, IRDA - Reforms, Powers, Functions and Duties. Role and Importance of Actuary

b) Players of Insurance Business:

· Life and Non- Life Insurance, Reinsurance, Bancassurance, Alternative Risk Trance, Insurance Securitization, Pricing of Insurance products, Expected Claim Costs, Risk Classification

c) Claim Management:

· General Guidelines, Life Insurance, Maturity, Death, Fire, Marine, Motor Insurance and Calculation of Discounted Expected Claim Cost and Fair Premium

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Elective Courses (EC) Group A: Finance Electives

6. Direct Taxes

Sr No.	Modules	No. of Lecture s
1	Definitions and Residential Status	10
2	Heads of Income – I	15
3	Heads of Income - II	15
4	Deductions under Chapter VI A	10
5	Computation of Taxable Income of Individuals	10

Total	60

SN	Objectives
01	To understand the provisions of determining residential status of individual
02	To study various heads of income
03	To study deductions from total income
04	To compute taxable income of Individuals

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Sr. No.	Modules / Units
1	Definitions and Residential Status
	Basic Terms (S. 2,3,4) Assessee, Assessment, Assessment Year, Annual Value, Business, Capital Assets, Income, Previous Year, Person, Transfer. Determination of Residential Status of Individual, Scope of Total Income (S.5)
2	Heads of Income – I
	Salary (S.15-17) Income from House Property (S. 22-27) Profit & Gain from Business and Profession(S. 28, 30,31,32, 35, 35D,36,37, 40, 40A and 43B)
3	Heads of Income – II
	Capital Gain (S. 45, 48, 49, 50 and 54) Income from other sources (S.56- 59) Exclusions from Total Income (S.10) (Exclusions related to specified heads to be covered with relevant heads of income)
4	Deductions under Chapter VI A
	Deductions from Total Income S. 80C, 80CCC, 80D, 80DD, 80E, 80U, 80TTA

5	Computation of Taxable Income of Individuals.
	Computation of Total Income and Taxable Income of Individuals

Note: The Syllabus is restricted to study of particular sections, specifically mentioned rules and notifications only.

- 1. All modules / units include Computational problems / Case Study.
- 2. The Law In force on 1st April immediately preceding the commencement of Academic year will be applicable for ensuing Examinations.

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Elective Courses (EC)
Group B: Marketing Electives

1. Service Marketing

SN	Modules	No. of
		Lecture
		s

1	Introduction of Services Marketing	15
2	Key Elements of Services Marketing Mix	15
3	Managing Quality Aspects of Services Marketing	15
4	Marketing of Services	15
	Total	60

SN	Objectives
1	To understand distinctive features of services and key elements in services marketing
2	To provide insight into ways to improve service quality and productivity
3	To understand marketing of different services in Indian context

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SN	Modules/ Units
1	Introduction of Services Marketing
	 Services Marketing Concept, Distinctive Characteristics of Services, Services Marketing Triangle, Purchase Process for Services, Marketing Challenges of Services Role of Services in Modern Economy, Services Marketing Environment • Goods vs Services Marketing, Goods Services Continuum Consumer Behaviour, Positioning a Service in the Market Place Variations in Customer Involvement, Impact of Service Recovery Efforts on Consumer Loyalty Type of Contact: High Contact Services and Low Contact

	Services • Sensitivity to Customers' Reluctance to Change
2	Key Elements of Services Marketing Mix
	 The Service Product, Pricing Mix, Promotion & Communication Mix, Place/Distribution of Service, People, Physical Evidence, Process-Service Mapping Flowcharting Branding of Services – Problems and Solutions Options for Service Delivery
3	Managing Quality Aspects of Services Marketing
	 Improving Service Quality and Productivity Service Quality – GAP Model, Benchmarking, Measuring Service Quality - Zone of Tolerance and Improving Service Quality The SERVQUAL Model Defining Productivity – Improving Productivity Demand and Capacity Alignment
4	Marketing of Services
	 International and Global Strategies in Services Marketing: Services in the Global Economy- Moving from Domestic to Transnational Marketing Factors Favouring Transnational Strategy

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Elective Courses (EC) Group B: Marketing Electives

2. E-Commerce and Digital Marketing

Modules at a Glance

SN	Modules	No. of Lecture s
1	Introduction to E-commerce	15
2	E-Business & Applications	15
3	Payment, Security, Privacy &Legal Issues in E- Commerce	15
4	Digital Marketing	15
	Total	60

Objectives

SN	Objectives
1	To understand increasing significance of E-Commerce and its applications in Business and Various Sectors
2	To provide an insight on Digital Marketing activities on various Social Media platforms and its emerging significance in Business
3	To understand Latest Trends and Practices in E-Commerce and Digital Marketing, along with its Challenges and Opportunities for an Organisation

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SN	Modules/ Units	

Introduction to E-commerce • Ecommerce- Meaning, Features of E-commerce, Categories of Ecommerce, Advantages & Limitations of E-Commerce, Traditional Commerce &E-Commerce • Ecommerce Environmental Factors: Economic, Technological, Legal, Cultural & Social • Factors Responsible for Growth of E-Commerce, Issues in Implementing E Commerce, Myths of E-Commerce • Impact of E-Commerce on Business, Ecommerce in India • Trends in E-Commerce in Various Sectors: Retail, Banking, Tourism, Government, Education Meaning of M-Commerce. Benefits of M-Commerce. Trends in M-Commerce 2 **E-Business & Applications** • E-Business: Meaning, Launching an E-Business, Different phases of Launching an E Business • Important Concepts in E-Business: Data Warehouse, Customer Relationship Management, Supply Chain Management, Enterprise Resource Planning • Bricks and Clicks business models in E-Business: Brick and Mortar, Pure Online, Bricks and Clicks, Advantages of Bricks & Clicks Business Model, Superiority of Bricks and Clicks E-Business Applications: E-Procurement, E-Communication, E Delivery, E-Auction, E-Trading. • Electronic Data Interchange (EDI) in E-Business: Meaning of EDI, Benefits of EDI, Drawbacks of EDI, Applications of EDI. • Website: Design and Development of Website, Advantages of Website, Principles of Web Design, Life Cycle Approach for Building a Website, Different Ways of Building a Website 3 Payment, Security, Privacy &Legal Issues in E-Commerce • Issues Relating to Privacy and Security in E-Business • Electronic Payment Systems: Features, Different Payment Systems: Debit Card, Credit Card, Smart Card, E-cash, E-Cheque, E-wallet, Electronic Fund Transfer. • Payment Gateway: Introduction, Payment Gateway Process, Payment Gateway Types, Advantages and Disadvantages of Payment Gateway. Types of Transaction Security • E-Commerce Laws: Need for E-Commerce laws, E-Commerce laws in India, Legal Issues in E-commerce in India, IT Act 2000

SN	Modules/ Units
4	Digital Marketing
	 Introduction to Digital Marketing, Advantages and Limitations of Digital Marketing. Various Activities of Digital Marketing: Search Engine Optimization, Search Engine Marketing, Content Marketing & Content Influencer Marketing, Campaign Marketing, Email Marketing, Display Advertising, Blog Marketing, Viral Marketing, Podcasts & Vodcasts. Digital Marketing on various Social Media platforms. Online Advertisement, Online Marketing Research, Online PR Web Analytics Promoting Web Traffic Latest developments and Strategies in Digital Marketing.

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Elective Courses (EC) Group B: Marketing Electives

3. Sales and Distribution Management

SN	Modules	No. of Lecture s
1	Introduction	15
2	Market Analysis and Selling	15
3	Distribution Channel Management	15
4	Performance Evaluation, Ethics and Trends	15

Total	60

SN	Objectives
1	To develop understanding of the sales & distribution processes in organizations
2	To get familiarized with concepts, approaches and the practical aspects of the key decision making variables in sales management and distribution channel management

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SN	Modules/ Units	
1	Introduction	
	a) Sales Management:	
	· Meaning, Role of Sales Department, Evolution of Sales	
	Management · Interface of Sales with Other Management	
	Functions	
	· Qualities of a Sales Manager	
	· Sales Management: Meaning, Developments in Sales Management	
	Effectiveness to Efficiency, Multidisciplinary Approach, Internal	
	Marketing, Increased Use of Internet, CRM, Professionalism in	
	Selling.	
	· Structure of Sales Organization – Functional, Product Based, Market	
	Based, Territory Based, Combination or Hybrid Structure	
	b) Distribution Management:	
	· Meaning, Importance, Role of Distribution, Role of Intermediaries,	
	Evolution of Distribution Channels.	
	c) Integration of Marketing, Sales and Distribution	
2	Market Analysis and Selling	

a) Market Analysis:

- · Market Analysis and Sales Forecasting, Methods of Sales Forecasting · Types of Sales Quotas Value Quota, Volume Quota, Activity Quota, Combination Quota
- · Factors Determining Fixation of Sales Quota
- · Assigning Territories to Salespeople

b) Selling:

- · Process of Selling, Methods of Closing a Sale, Reasons for Unsuccessful Closing · Theories of Selling Stimulus Response Theory, Product Orientation Theory, Need Satisfaction Theory
- Selling Skills Communication Skill, Listening Skill, Trust Building Skill,
 Negotiation Skill, Problem Solving Skill, Conflict Management Skill
- Selling Strategies Softsell Vs. Hardsell Strategy, Client Centered Strategy, Product-Price Strategy, Win-Win Strategy, Negotiation Strategy
- · Difference Between Consumer Selling and Organizational Selling · Difference Between National Selling and International Selling

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SN	Modules/ Units
3	Distribution Channel Management
	 Management of Distribution Channel – Meaning & Need Channel Partners- Wholesalers, Distributors and Retailers & their Functions in Distribution Channel, Difference Between a Distributor and a Wholesaler • Choice of Distribution System – Intensive, Selective, Exclusive Factors Affecting Distribution Strategy – Locational Demand, Product Characteristics, Pricing Policy, Speed or Efficiency, Distribution Cost • Factors Affecting Effective Management Of Distribution Channels • Channel Design Channel Policy Channel Conflicts: Meaning, Types – Vertical, Horizontal, Multichannel, Reasons for Channel Conflict Resolution of Conflicts: Methods – Kenneth Thomas's Five Styles of Conflict Resolution Motivating Channel Members Selecting Channel Partners Evaluating Channels Channel Control

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Elective Courses (EC) Group B: Marketing Electives

4. Customer Relationship Management

SN	Modules	No. of Lecture s
1	Introduction to Customer Relationship Management	15
2	CRM Marketing Initiatives, Customer Service and Data Management	15
3	CRM Strategy, Planning, Implementation and Evaluation	15
4	CRM New Horizons	15

SN	Objectives
1	To understand concept of Customer Relationship Management (CRM) and implementation of Customer Relationship Management
2	To provide insight into CRM marketing initiatives, customer service and designing CRM strategy
3	To understand new trends in CRM, challenges and opportunities for organizations

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SN	Modules/ Units
1	Introduction to Customer Relationship Management
	 Concept, Evolution of Customer Relationships: Customers as strangers, acquaintances, friends and partners Objectives, Benefits of CRM to Customers and Organisations, Customer Profitability Segments, Components of CRM: Information, Process, Technology and People, Barriers to CRM Relationship Marketing and CRM: Relationship Development Strategies: Organizational Pervasive Approach, Managing Customer Emotions, Brand Building through Relationship Marketing, Service Level Agreements, Relationship Challenges
2	CRM Marketing Initiatives, Customer Service and Data Management

- CRM Marketing Initiatives: Cross-Selling and Up-Selling, Customer Retention, Behaviour Prediction, Customer Profitability and Value Modeling, Channel Optimization, Personalization and Event-Based Marketing
- · CRM and Customer Service: Call Center and Customer Care: Call Routing, Contact Center Sales-Support, Web Based Self Service, Customer Satisfaction Measurement, Call-Scripting, Cyber Agents and Workforce Management
- CRM and Data Management: Types of Data: Reference Data, Transactional Data, Warehouse Data and Business View Data, Identifying Data Quality Issues, Planning and Getting Information Quality, Using Tools to Manage Data, Types of Data Analysis: Online Analytical Processing (OLAP), Clickstream Analysis, Personalisation and Collaborative Filtering, Data Reporting

3 CRM Strategy, Planning, Implementation and Evaluation

- · Understanding Customers: Customer Value, Customer Care, Company Profit Chain: Satisfaction, Loyalty, Retention and Profits
- Objectives of CRM Strategy, The CRM Strategy Cycle: Acquisition, Retention and Win Back, Complexities of CRM Strategy
- · Planning and Implementation of CRM: Business to Business CRM, Sales and CRM, Sales Force Automation, Sales Process/ Activity Management, Sales Territory Management, Contact Management, Lead Management, Configuration Support, Knowledge Management
 - CRM Implementation: Steps- Business Planning, Architecture and Design, Technology Selection, Development, Delivery and Measurement
 - · CRM Evaluation: Basic Measures: Service Quality, Customer Satisfaction and Loyalty, Company 3E Measures: Efficiency, Effectiveness and Employee Change

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4 CRM New Horizons

- · e-CRM: Concept, Different Levels of E- CRM, Privacy in E-CRM:
- · Software App for Customer Service:
 - Activity Management, Agent Management, Case Assignment, Contract Management, Customer Self Service, Email Response Management, Escalation, Inbound Communication Management, Invoicing, Outbound Communication Management, Queuing and Routing, Scheduling
- · Social Networking and CRM
- · Mobile-CRM
- · CRM Trends, Challenges and Opportunities
- · Ethical Issues in CRM

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Elective Courses (EC) Group B: Marketing Electives

5. Industrial Marketing

Sr	Modules	No. of Lecture
No.		S
1	Industrial Marketing -An Introduction, Marketing Environment and Buying Behaviour	15
2	Industrial Marketing Research and Segmentation, Targeting and Positioning in Industrial Market	15
3	Industrial Marketing Mix	15
4	Emerging Trends in Industrial Marketing	15
	Total	60

SN	Objectives
01	To understand basics of industrial marketing, Marketing Environment, Segmenting Targeting Positioning, channel strategy, marketing communication and pricing
02	To provide knowledge of industrial market structure and how they function
03	To provide understanding of the various attributes and models applicable in Industrial Marketing
04	To acquaint the students with trends in Industrial Marketing

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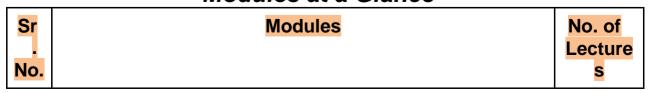
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Sr. No.	Modules / Units	
1	Industrial Marketing -An Introduction, Marketing Environment and Buying Behaviour	
	 Introduction to Industrial Marketing: Introduction, Definition, Features, Industrial versus Consumer marketing, Classification of Industrial products and Services Industrial Marketing Environment: Technological; Customer; Competitive, Legal and Economic Environment; Responsibility of industrial Marketing Manager in planning, Coordination, Execution and control Industrial Buying and Buying Behaviour: Procurement function; Purchase policy; Organization buying processes, Profile of Business buyers: Buying Centres; Buying Centres Roles; Buying Centre Members, Vender Analysis: Criteria for evaluating potential vendor; Vendor Rating, Models of industrial buying Behaviour 	
2	Industrial Marketing Research and Segmentation, Targeting and Positioning in Industrial Market	
	 Industrial Marketing Research: Introduction, Classification of Industrial Marketing Research, Industrial Marketing Research Process, Role and Scope of Industrial Marketing Research, Advantages and limitations of Industrial Marketing Research, Role of Industrial Marketing Research in Marketing Information System and Decision Support System. Segmentation, Targeting and Positioning in Industrial Market: Introduction to segmentation; Criteria for market segmentation; Basis of Market segmentation, choosing the market segmentation, Target Market: Concept, Approaches to Target Market, Positioning: Concept, Objectives of positioning, Positioning of Products and services; Effective Positioning; positioning process. 	

3	Industrial Marketing Mix
	 Industrial Products and New Product Development: Introduction to Industrial Products; Product Policy; Product Classification; Introduction to new product development; New industrial products; stages in New product development. Industrial Pricing: Introduction to industrial Pricing; Factors influencing industrial pricing decision; Types of pricing; Leasing; Bidding; Negotiation Industrial Marketing Communication: Advertising, Personal selling and Sales promotion: Role of advertising in B2B Market; various media options; Advertising on the internet; Using Advertising Agencies for industrial Marketers; Personal Selling in industrial Marketing; Different steps in Personal Selling; Sales promotion in industrial marketing. Marketing Channels and Physical Distribution of Industrial Products: Industrial marketing channels; Indirect and direct marketing channels; Importance of marketing channels; Factors affecting selection of Marketing Channels; Process of designing the channel structure: Analyzing the channel objectives, constraints, channel tasks, channel alternatives and selecting the channel
4	Emerging Trends in Industrial Marketing
	 Business Networks: Business Networks in Industrial marketing, Relationship in Business networks, Technology and Business networks E-Procurement in Industrial Market: Meaning, Importance of E-procurement, Implementation of E-procurement E-Commerce: Definition of E-Commerce, Advantages and disadvantages of B2B E-Commerce, Role of E-Commerce in the context B2B marketer, Forms of B2B E-Commerce, Electronic Data Interchange; E-payments; E-security

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Elective Courses (EC)
Group B: Marketing Electives

6. Strategic Marketing Management



1	Introduction to Strategic Marketing Management	15
2	Segmenting, Targeting, Positioning and Creation of Value in the context of Strategic Marketing	15
3	Strategic Decisions in Product, Services and Branding	15
4	Strategic Decisions in Pricing, Promotion and Distribution and strategic growth management	15
	Total	60

SN	Objectives
01	To understand marketing strategies and their impact on business models
02	To learn strategic marketing tactics related to product, price, service, brand, positioning, incentives and communication for business growth.
03	To learn the various marketing strategies adopted by Companies to create a competitive advantage

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Sr. No.	Modules / Units
1	Introduction to Strategic Marketing Management

- · **Marketing**: Nature of Marketing, marketing as an art, science and business discipline, marketing as a value creation process
- **Strategic decisions**: Nature of strategy, the marketing strategy interface, difference between marketing planning and strategic planning
- · **Identifying the market**: The five C framework-customer, company, collaborator, competitor, context
- The 7 tactics of Marketing mix: Product, service, brand, price, incentives, communication and distribution
- Business Model and Strategic Marketing Planning: Meaning, Role of Business models in marketing management, Strategies for developing a business models: top-down business model generation, bottom up business model generation, The G-STIC frame work for marketing planning: Goal-Strategy-Tactics-Implementation-control

Segmenting, Targeting, Positioning and Creation of Value in the context of Strategic Marketing:

- **Segmentation:** Essence of segmentation, Factors to be considered while segmenting, key segmenting principles- relevance, similarity, exclusivity
- · **Identifying Target Customers**: Factors to be considered while targeting, targeting strategies-One for all strategy, one for each strategy, Strategic Targeting criteria: target attractiveness, target compatibility
- Essential strategic assets for target compatibility: business infrastructure, collaborator networks, human capital, intellectual property, strong brands, established customer base, synergistic offerings, access to scarce resources and capital.
- Creating Customer Value through Positioning: Role of strategic positioning, strategic positioning options: The quality option, value option, the pioneer, a narrow product focus, target segment focus; strategies for creating superior customer value.
- **Creating Company Value:** Understanding Company Value: Monetary, functional and psychological value; strategically managing profits--increasing sales revenue-through volume, optimizing price, lowering costs
- Creating Collaborator Value: Meaning of collaborators, collaboration as business process, advantages and drawbacks of collaboration, levels of strategic collaboration: explicit, implicit; alternatives to collaboration: horizontal and vertical integration, managing collaborator relations; gaining collaborator power: offering differentiation; collaborator size, strategic importance, switching costs

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Strategic Decisions in Product, Services and Branding

- Managing Product and Services: factors affecting product and service decisions performance, consistency, reliability, durability, compatibility, ease of use, technological design, degree of customization, physical aspects, style, packaging.
- **Managing New Products**: Forecasting new product demand using Primary Data and secondary data: offering specific forecasting, forecasting by analogy, category based forecasting.
- **New product adoption:** Understanding new product adoption, factors influencing diffusion of new offering, new product development process, managing risk in new products- market risk and technological risk, Moore's Model of adoption of new technologies, managing product life cycle at various stages, extending Product lifecycle.
- Managing Product Lines: Managing vertical, upscale, downscale, horizontal product-Line Extensions, Managing Product Line Cannibalization, Managing Product lines to gain and defend market position-The Fighting Brand Strategy, The sandwich strategy, The Good better-best strategy
- **Brand Tactics**: Brand: Meaning, brand identity, brand as value creation process brand hierarchy-Individual and umbrella branding, brand extension: vertical and horizontal, brand equity and brand power, measuring brand equity-cost based approach, market based approach and financial based approach.
- Strategic Decisions in Pricing, Promotion and Distribution and strategic growth management

4

- A) Managing Price: Major approaches to strategic pricing-cost based pricing, competitive pricing, demand pricing; Price sensitivity: meaning, psychological pricing, Five psychological pricing effects: reference price effects, price quantity effects, price tier effects, price ending effects, product line effects; Understanding competitive pricing and price wars: factors affecting price wars, Approach for developing a strategic response to competitors price cut, Other pricing strategies-captive pricing, cross price elasticity, deceptive pricing, everyday low pricing, experience curve pricing, loss leader pricing, horizontal price fixing, price signalling.
- **B) Managing Promotions and incentives**: Promotion mix strategy, Factors affecting strategic decisions in promotion mix, Promotion expenditure strategy, Methods to determine promotion expenditure-Breakdown Method, Buildup Method, Push and Pull promotions.

Managing incentives as a value creation process, Goals of using customer incentives, Monetary incentives for customers, Non monetary incentives for customers. Collaborator incentives meaning, monetary incentives-slotting allowance, stocking allowance, cooperative advertising allowance, market development allowance, display allowance, spiffs

- **C) Managing distribution**: Distribution as value creation process, distribution channel design process- Channel structure: Direct, indirect and hybrid channel; channel coordination- common ownership, contractual relationship, implicit channel coordination; channel type, channel coverage, channel exclusivity
- **D) Strategic Growth Management**: Gaining market position: strategies to gain market position: steal share strategy, market growth strategy, market innovation strategy; Pioneering new markets: Meaning, Types of Pioneers: technology, product, business model, markets; benefits and drawbacks of being a Pioneer.
- **Defending market position**: Strategies to defend market position- ignoring competitors' action, repositioning the existing offer- repositioning to increase value for current customers, repositioning to attract new customers.

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Elective Courses (EC)
Group C: Human Resource Electives

1. Finance for HR Professionals and Compensation Management

SN	Modules	No. of
		Lecture
		S

1	Compensation Plans and HR Professionals	15
2	Incentives and Wages	15
3	Compensation to Special Groups and Recent Trends	15
4	Legal and Ethical issues in Compensation	15
	Total	60

SN	Objectives
1	To orient HR professionals with financial concepts to enable them to make prudent HR decisions
2	To understand the various compensation plans
3	To study the issues related to compensation management and understand the legal framework of compensation management

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SN	Modules/ Units
1	Compensation Plans and HR Professionals
	 Meaning, Objectives of Compensation Plans, Role of HR Professionals in Compensation Plans, Types of Compensation: Financial and non-financial, Factors Influencing Compensation Compensation Tools: Job based and Skill based, Models: Distributive Justice Model and Labour Market Model, Dimensions of Compensation 3 Ps Compensation Concept, Benefits of Compensation: Personal, Health and Safety, Welfare, Social Security Pay Structure: Meaning, Features, Factors, Designing the Compensation System, Compensation Scenario in India.

2 **Incentives and Wages** · Incentive Plans - Meaning and Types: Piecework, Team, Incentives for Managers and Executives, Salespeople, Merit pay, Scanlon Pay, Profit Sharing Plan, ESOP, Gain Sharing, Earning at Risk plan, Technology and Incentives. Prerequisites of an Effective Incentive System · Wage Differentials: Concepts, Factors contributing to Wage Differentials, Types of Wage Differentials, Importance of Wage Differentials, Elements of a Good Wage Plan. · Theories of Wages: Subsistence Theory, Wage Fund Theory, Marginal Productivity Theory, Residual Claimant Theory, Bargaining Theory. 3 **Compensation to Special Groups and Recent Trends** · Compensation for Special Groups: Team Based pay, Remunerating Professionals, Contract Employees, Corporate Directors, CEOs, Expatriates and Executives. · Human Resource Accounting – Meaning, Features, Objectives and Methods · Recent Trends: Golden Parachutes, e-Compensation, Salary Progression Curve, Competency and Skill based, Broad banding and New Pay, Cafeteria approach – Features, Advantages and Disadvantages. 4 Legal and Ethical issues in Compensation · Legal Framework of Compensation in India: Wage Policy in India, Payment of Bonus Act 1965, Equal Remuneration Act 1976, Payment of Wages Act 1936, Payment of Gratuity Act 1972, Employee Compensation Act 1923, Employees Provident Funds and Miscellaneous Provision Act 1952. Pay Commissions, Wage Boards, Adjudication, Legal considerations, COBRA requirement, Pay Restructuring in Mergers and Acquisitions, Current Issues and Challenges in Compensation Management, Ethics in Compensation Management.

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Elective Courses (EC)
Group C: Human Resource Electives

2. Strategic Human Resource

Management and HR Policies

Modules at a Glance

SN	Modules	No. of Lecture s
1	SHRM - An Overview	15
2	HR Strategies	15
3	HR Policies	15
4	Recent Trends in SHRM	15
	Total	60

Objectives

SN	Objectives
1	To understand human resource management from a strategic perspective
2	To link the HRM functions to corporate strategies in order to understand HR as a strategic resource
3	To understand the relationship between strategic human resource management and organizational performance
4	To apply the theories and concepts relevant to strategic human resource management in contemporary organizations
5	To understand the purpose and process of developing Human Resource Policies

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SN	Modules/ Units	ĺ
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1 **SHRM - An Overview** · Strategic Human Resource Management (SHRM) - Meaning, Features, Objectives, Advantages, Barriers to SHRM, SHRM v/s Traditional HRM, Steps in SHRM, Roles in SHRM - Top Management, Front-line Management, HR, Changing Role of HR Professionals, Models of SHRM - High Performance Working Model, High Commitment Management Model, High Involvement Management Model · HR Environment – Environmental trends and HR Challenges · Linking SHRM and Business Performance 2 **HR Strategies** · Developing HR Strategies to Support Organisational Strategies, Resourcing Strategy - Meaning and Objectives, Strategic HR Planning - Meaning, Advantages, Interaction between Strategic Planning and HRP, Managing Shortages, Strategic Recruitment and Selection -HR Surplus and Meaning and Need, Strategic Human Resource Development – Meaning, Advantages and Process, Strategic Compensation as a Competitive Advantage, Rewards Strategies - Meaning, Importance, Employee Relations Strategy, Retention Strategies, Strategies for Enhancing **Employee Work Performance** 3 **HR Policies** · Human Resource Policies – Meaning, Features, Purpose of HR Policies, Process of Developing HR Policies, Factors affecting HR Policies, Areas of HR Policies in Organisation, Requisites of a Sound HR Policies -Recruitment, Selection, Training and Development, Performance Appraisal, Compensation, Promotion, Outsourcing, Retrenchment, Barriers to Effective Implementation of HR Policies and Ways to Overcome These Barriers, Need for Reviewing and Updating HR Policies, Importance of Strategic HR Policies to Maintain Workplace Harmony

Recent Trends in SHRM

4

- · i.e. Mentoring
- · Employee Engagement Meaning, Factors Influencing Employee Engagement, Strategies for Enhancing Employee Engagement
- · Contemporary Approaches to HR Evaluation Balance Score Card, HR Score Card, Benchmarking and Business Excellence Model
- · Competency based HRM Meaning, Types of Competencies, Benefits of Competencies for Effective Execution of HRM Functions.
- · Human Capital Management Meaning and Role
- · New Approaches to Recruitment Employer Branding, Special Event Recruiting, Contest Recruitment, e Recruitment
 - · Strategic International Human Resource Management Meaning and Features, International SHRM Strategic Issues, Approaches to Strategic International HRM.

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Elective Courses (EC) Group C: Human Resource Electives

3. Performance Management and Career Planning *Modules at a Glance*

SN	Modules	No. of Lecture s
1	Performance Management – An Overview	15
2	Performance Management Process	15
3	Ethics, Under Performance and Key Issues in Performance Management	15
4	Career Planning and Development	15

Total	60

Objectives

SN	Objectives
1	To understand the concept of performance management in organizations
2	To review performance appraisal systems
3	To understand the significance of career planning and practices

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SN	Modules/ Units
1	Performance Management – An Overview
	Terrormance management – All Overview
	 Performance Management— Meaning, Features, Components of Performance Management, Evolution, Objectives, Need and Importance, Scope, Performance Management Process, Pre-Requisites of Performance Management, Linkage of Performance Management with other HR functions, Performance Management and Performance Appraisal, Performance Management Cycle Best Practices in Performance Management, Future of Performance Management. Role of Technology in Performance Management
2	Performance Management Process
	 Performance Planning – Meaning, Objectives, Steps for Setting Performance Criteria, Performance Benchmarking Performance Managing – Meaning, Objectives, Process Performance Appraisal – Meaning, Approaches of Performance Appraisal – Trait Approach, Behaviour Approach, Result Approach Performance Monitoring–Meaning, Objectives and Process Performance Management Implementation – Strategies for Effective Implementation of Performance Management Linking Performance Management to Compensation Concept of High Performance Teams

3 Ethics, Under Performance and Key Issues in Performance Management · Ethical Performance Management - Meaning, Principles, Significance of Performance Management, Ethical Issues in Performance Management, Code of Ethics in Performance Management, Building Ethical Performance Culture, Future Implications of Ethics in Performance Management · Under Performers and Approaches to Manage Under Performers, Retraining · Key Issues and Challenges in Performance Management · Potential Appraisal: Steps, Advantages and Limitations. · Pay Criteria -Performance related pay, Competence related pay, Team based pay, Contribution related pay. 4 **Career Planning and Development** · Career Planning - Meaning, Objectives, Benefits and Limitations, Steps in Career Planning, Factors affecting Individual Career Planning, Role of Mentor in Career Planning, Requisites of Effective Career Planning · Career Development – Meaning, Role of employer and employee in Career Development, Career Development Initiatives · Role of Technology in Career Planning and Development · Career Models – Pyramidal Model, Obsolescence Model, Japanese Career Model · New Organizational Structures and Changing Career **Patterns**

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Elective Courses (EC)
Group C: Human Resource Electives

4. Industrial Relations

Modules at a Glance

SN	Modules	No. of
		Lecture
		s

1	Industrial Relations- An overview	15
2	Industrial Disputes	15
3	Trade Unions and Collective Bargaining	15
4	Industrial Relations Related Laws in India	15
	Total	60

Objectives

SN	Objectives
1	To understand the concept of performance management in organizations
2	To review performance appraisal systems
3	To understand the significance of career planning and practices

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SN	Modules/ Units
1	Industrial Relations- An overview
	 Meaning, Objectives, Characteristics of a good Industrial Relations System/Principles of a good IR/Essentials of good IR, Scope, Significance/Need and Importance of IR, Major Stakeholders of IR, Evolution of IR in India, Factors affecting IR, Role of State, Employers and Unions in IR, Changing Dimensions of IR in India, Impact of Liberalisation, Privatisation and Globalisation on Industrial Relations, Issues and Challenges of industrial relations in India
2	Industrial Disputes

a) Industrial Disputes:

- Meaning of Industrial Dispute, Causes, Forms/Types, Consequences/Effects, Methods of Settling Industrial Disputes (Arbitration, Joint Consultations, Works Committee, Conciliation, Adjudication etc)
- · Concepts Related to Industrial Disputes (Relevant Examples): Strike, Layoff, Lockout, Retrenchment

b) Employee Discipline:

· Meaning, Determinants, Causes of Indiscipline, Code of Discipline and its Enforcement.

c) Grievance Handling:

· Meaning of Grievances, Causes of Grievances, Guidelines for Grievance Handling, Grievance Redressal Procedure in India.

d) Workers' Participation in Management:

· Meaning and Types with Respect to India

3 Trade Unions and Collective Bargaining

a) Trade Unions:

 Meaning, Features, Objectives, Role of Trade Unions, Functions/Activities, Types, Evolution of Trade Unions across Globe, Evolution of Trade Unions in India, Structure of Trade Unions in India, Recognition of Trade Unions, Rights and Privileges of Registered Trade Unions, Impact of Globalisation on Trade Unions in India, Central Organisations of Indian Trade Unions: INTUC, AITUC, HMS,UTUC, Problems of Trade Unions in India.

b) Collective Bargaining:

· Meaning, Features, Importance, Scope, Collective Bargaining Process, Prerequisites of Collective Bargaining, Types of Collective Bargaining Contracts, Levels of Collective Bargaining, Growth of Collective Bargaining in India, Obstacles to Collective Bargaining in India.

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SN	Modules/ Units
4	Industrial Relations Related Laws in India

- Role of Judiciary in Industrial Relations: Labour Court, Industrial Tribunal, National Tribunal
- The Trade Unions Act, 1926;
- The Industrial Employment (Standing Orders) Act, 1946;
- The Industrial Disputes Act, 1947;
- The Factories' Act, 1948
- The Minimum Wages Act, 1948

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Elective Courses (EC) Group C:Human Resource Electives

5. Talent & Competency Management

Modules at a Glance

Sr No.	Modules	No. of Lecture s
1	Introduction to Talent Management	15
2	Talent Management System	15
3	Contemporary Issues and Current Trends in Talent Management	15
4	Competency Management and Competency Mapping	15
	Total	60

Objectives

SN	Objectives
01	To understand key talent management & competency management concepts
02	To understand the concept and importance of competency mapping
03	To understand the role of talent management and competency management in building sustainable competitive advantage to an organization
04	To know the ethical and legal obligations associated with talent management

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Sr. No.	Modules / Units	
1	Introduction to Talent Management	
	 Talent Management – Meaning, History, Scope of Talent Management, Need of Talent Management Benefits and Limitations of Talent Management Principles of Talent Management Source of Talent Management Talent Gap – Meaning, Strategies to Fill Gaps The Talent Value Chain Role of HR in Talent Management Role of Talent Management in building Sustainable Competitive Advantage to an Organization 	
2	Talent Management System	
	 Talent Management System – Meaning, Key Elements of Talent Management System Critical Success Factors to Create Talent Management System Building Blocks for Talent Management - Introduction, Effective Talent Management System, Building Blocks of Effective Talent Management System · Life Cycle of Talent Management - Meaning, Steps in Talent Management Process, Importance of Talent Management Process, Essentials of Talent Management Process Approaches to Talent Management Talent Management Strategy – Meaning, Developing a Talent Management Strategy, Mapping Business Strategies and Talent Management Strategies · Talent Management and Succession Planning 	
3	Contemporary Issues and Current Trends in Talent Management	

	Role of Information Technology in Effective Talent Management Systems, Talent Management Information System, Creating Business Value through Information Technology, Five Steps to a Talent Management Information Strategy Contemporary Talent Management Issues, Talent Management Challenges · Current Trends in Talent Management Best Practices of Talent Management Ethical and Legal Obligations Associated with Talent Management · Talent Management in India	
4	Competency Management and Competency Mapping	
	 Concept of Competency and Competence, Competence v/s Competency · Types of Competencies, Benefits and Limitations of implementing competencies · Iceberg Model of Competency · Competency Management – Meaning, Features and Objectives · Benefits and Challenges of Competency Management · Competency Development – Meaning, Process · Competency Mapping - Meaning, Features, Need and importance of competency mapping · Methods of Competency Mapping, Steps in Competency Mapping 	

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Elective Courses (EC) Group C:Human Resource Electives

6. Stress Management

Modules at a Glance

Sr No.	Modules	No. of Lecture s
1	Understanding Stress	15
2	Managing Stress – I	15

3	Managing Stress – II	15
4	Stress Management Leading to Success	15
	Total	60

Objectives

SN	Objectives
01	To understand the nature and causes of stress in organizations
02	To familiarize the learners with the stress prevention mechanism
03	To understand the strategies that help cope with stress
04	To be able to apply stress management principles in order to achieve high levels of performance
05	To enable to learners to adopt effective strategies, plans and techniques to deal with stress

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Sr. No.	Modules / Units
1	Understanding Stress
	 Stress – concept, features, types of stress Relation between Stressors and Stress Potential Sources of Stress – Environmental, Organizational and Individual Consequences of Stress – Physiological, Psychological and Behavioural Symptoms · Stress at work place – Meaning, Reasons Impact of Stress on Performance Work Stress Model Burnout – Concept Stress v/s Burnout
2	Managing Stress – I

	 Pre-requisites of Stress-free Life Anxiety - Meaning, Mechanisms to cope up with anxiety Relaxation - Concept and Techniques Time Management - Meaning, Importance of Time Management Approaches to Time Management Stress Management - Concept, Benefits Managing Stress at Individual level Role of Organization in Managing Stress/ Stress Management Techniques Approaches to Manage Stress - Action oriented, Emotion oriented, Acceptance oriented.
3	Managing Stress – II
	 Models of Stress Management - Transactional Model, Health Realization/ Innate Health Model General Adaption Syndrome (GAS) - Concept, Stages Measurement of Stress Reaction - The Physiological Response, The Cognitive Response, The Behavioural Response. Stress prevention mechanism - Stress management through mind control and purification theory and practice of yoga education. Stress management interventions: primary, secondary, tertiary. Meditation - Meaning, Importance Role of Pranayama, Mantras, Nutrition, Music, Non-violence in stress control
4	Stress Management Leading to Success
	 Eustress – Concept, Factors affecting Eustress Stress Management Therapy - Concept, Benefits Stress Counselling - Concept Value education for stress management Stress and New Technology Stress Audit Process Assessment of Stress - Tools and Methods Future of Stress Management

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Core Course (CC)

5. Logistics and Supply Chain Management

Modules at a Glance

SN	Modules	No. of Lecture s
1	Overview of Logistics and Supply Chain Management	15
2	Elements of Logistics Mix	15
3	Inventory Management, Logistics Costing, Performance Management and Logistical Network Analysis	15
4	Recent Trends in Logistics and Supply Chain Management	15
	Total	60

Objectives

SN	Objectives
1	To provide students with basic understanding of concepts of logistics and supply chain management
2	To introduce students to the key activities performed by the logistics function
3	To provide an insight in to the nature of supply chain, its functions and supply chain systems
4	To understand global trends in logistics and supply chain management

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SN	Modules/ Units	
1	Overview of Logistics and Supply Chain Management	

a) Introduction to Logistics Management

- Meaning, Basic Concepts of Logistics- Logistical Performance Cycle, Inbound Logistics, Inprocess Logistics, Outbound Logistics, Logistical Competency, Integrated Logistics, Reverse Logistics and Green Logistics
- Objectives of Logistics, Importance of Logistics, Scope of Logistics, Logistical Functions/Logistic Mix, Changing Logistics Environment

b) Introduction to Supply Chain Management

· Meaning, Objectives, Functions, Participants of Supply Chain, Role of Logistics in Supply Chain, Comparison between Logistics and Supply Chain Management, Channel Management and Channel Integration

c) Customer Service: Key Element of Logistics

 Meaning of Customer Service, Objectives, Elements, Levels of customer service, Rights of Customers

d) Demand Forecasting

· Meaning, Objectives ,Approaches to Forecasting, Forecasting Methods, Forecasting Techniques, (Numerical on Simple Moving Average, Weighted Moving Average)

2 Elements of Logistics Mix

a) Transportation

· Introduction, Principles and Participants in Transportation, Transport Functionality, Factors Influencing Transportation Decisions, Modes of Transportation- Railways, Roadways, Airways, Waterways, Ropeways, Pipeline, Transportation Infrastructure, Intermodal Transportation

b) Warehousing

 Introduction, Warehouse Functionality, Benefits of Warehousing, Warehouse Operating Principles, Types of Warehouses, Warehousing Strategies, Factors affecting Warehousing

c) Materials Handling

 Meaning, Objectives, Principles of Materials Handling, Systems of Materials Handling, Equipments used for Materials Handling, Factors affecting Materials Handling Equipments

d) Packaging

· Introduction, Objectives of Packaging, Functions/Benefits of Packaging, Design Considerations in Packaging, Types of Packaging Material, Packaging Costs

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SN	Modules/ Units
3	Inventory Management, Logistics Costing, Performance Management and Logistical Network Analysis

a) Inventory Management

· Meaning, Objectives, Functions, Importance, Techniques of Inventory Management (Numericals - EOQ and Reorder levels)

b) Logistics Costing

· Meaning, Total Cost Approach, Activity Based Costing, Mission

Based Costing c) Performance Measurement in Supply Chain

 Meaning, Objectives of Performance Measurement, Types of Performance Measurement, Dimensions of Performance Measurement, Characteristics of Ideal Measurement System

d) Logistical Network Analysis

· Meaning, Objectives, Importance, Scope, RORO/LASH

4 Recent Trends in Logistics and Supply Chain Management

a) Information Technology in Logistics

 Introduction, Objectives, Role of Information Technology in Logistics and Supply Chain Management, Logistical Information System, Principles of Logistical Information System, Types of Logistical Information System, Logistical Information Functionality, Information Technology Infrastructure

b) Modern Logistics Infrastructure

 Golden Quadrilateral, Logistics Parks, Deep Water Ports, Dedicated Freight Corridor, Inland Container Depots/Container Freight Stations, Maritime Logistics, Double Stack Containers/Unit Trains

c) Logistics Outsourcing

- · Meaning, Objectives, Benefits/Advantages of Outsourcing, Third Party Logistics Provider, Fourth Party Logistics Provider, Drawbacks of Outsourcing, Selection of Logistics Service Provider, Outsourcing-Value Proposition d) Logistics in the Global Environment
 - · Managing the Global Supply Chain, Impact of Globalization on Logistics and Supply Chain Management, Global Logistics Trends, Global Issues and Challenges in Logistics and Supply Chain Management

Revised Syllabus of Courses of Bachelor of Management
Studies (BMS) Programme at Semester V
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Ability Enhancement Courses (AEC)

6. Corporate Communication & Public

Relations Modules at a Glance

SN	Modules	No. of Lecture s
1	Foundation of Corporate Communication	15
2	Understanding Public Relations	15
3	Functions of Corporate Communication and Public Relations	15
4	Emerging Technology in Corporate Communication and Public Relations	15
	Total	60

Objectives

SN	Objectives
1	To provide the students with basic understanding of the concepts of corporate communication and public relations
2	To introduce the various elements of corporate communication and consider their roles in managing organizations
3	To examine how various elements of corporate communication must be coordinated to communicate effectively
4	To develop critical understanding of the different practices associated with corporate communication

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SN	Modules/ Units
1	Foundation of Corporate Communication

a) Corporate Communication: Scope and Relevance

- · Introduction, Meaning, Scope, Corporate Communication in India, Need/ Relevance of Corporate Communication in Contemporary Scenario **b) Keys concept in Corporate Communication**
 - · Corporate Identity: Meaning and Features, Corporate Image: Meaning, Factors Influencing Corporate Image, Corporate Reputation: Meaning, Advantages of Good Corporate Reputation

c) Ethics and Law in Corporate Communication

· Importance of Ethics in Corporate Communication, Corporate Communication and Professional Code of Ethics, Mass Media Laws: Defamation, Invasion of Privacy, Copyright Act, Digital Piracy, RTI

2 Understanding Public Relations

a) Fundamental of Public Relations:

- · Introduction, Meaning, Essentials of Public Relations, Objectives of Public Relations, Scope of Public Relations, Significance of Public Relations in Business b) Emergence of Public Relations:
 - Tracing Growth of Public Relations, Public Relations in India, Reasons for Emerging International Public Relations

c) Public Relations Environment:

· Introduction, Social and Cultural Issues, Economic Issues, Political Issues, Legal Issues

d) Theories used in Public Relations:

· Systems Theory, Situational Theory, Social Exchange Theory, Diffusion Theory

3 Functions of Corporate Communication and Public Relations

a) Media Relations:

- · Introduction, Importance of Media Relations, Sources of Media Information, Building Effective Media Relations, Principles of Good Media Relations b) Employee Communication:
 - Introduction, Sources of Employee Communications, Organizing Employee Communications, Benefits of Good Employee Communications, Steps in Implementing An Effective Employee Communications Programme, Role of Management in Employee Communications

c) Crisis Communication:

· Introduction, Impact of Crisis, Role of Communication in Crisis, Guidelines for Handling Crisis, Trust Building

d) Financial Communication:

· Introduction, Tracing the Growth of Financial Communication in India, Audiences for Financial Communication, Financial Advertising

SN	Modules/ Units
4	Emerging Technology in Corporate Communication and Public Relations
	a) Contribution of Technology to Corporate Communication
	Introduction, Today's Communication Technology, Importance of Technology to Corporate Communication, Functions of Communication
	Technology in Corporate Communication, Types of Communication
	Technology, New Media: Web Conferencing, Really Simple Syndication
	(RSS)
	b) Information Technology in Corporate Communication
	· Introduction, E-media Relations, E-internal Communication, E-brand
	Identity and Company Reputation
	c) Corporate Blogging
	· Introduction, Defining Corporate Blogging, Characteristics of a Blog,
	Types of Corporate Blogs, Role of Corporate Blogs, Making a Business Blog

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- · Kevin. S, Security Analysis and Portfolio Management
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- · John Hull, Fundamentals of futures & options
- · Ankit Gala & Jitendra Gala, Guide to Indian Commodity market, Buzzingstock publishing house · K.Sasidharan & Alex K. Mathews, Option trading bull market strategies, McGraw Hill publication · Niti Chatnani, Commodity markets, McGraw Hill Publication
- · S.Kevin, Commodities & financial derivatives, PHI learning Pvt ltd
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- · Theory & Practice of Treasury Risk Management: M/s Taxman Publications Ltd. · Sim Segal, Corporate Value of ERM
- · Dr. G Kotreshwar, Risk Management: Insurance and Derivatives, Himalaya Publishing House

Direct Taxes

- · Income Tax Act- Bare act
- · Dr V K Singhania-Direct Tax Law & Practice

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- · Industrial Marketing by Ghosh, Publisher: Oxford University Press
- · Industrial Marketing by K. K. Havaldar, Publisher: Tata McGraw-Hill Publishing Company limited · Industrial Marketing Management by Govindarajan, Publisher: Vikas Publishing House Pvt. Ltd. · Industrial Marketing by Phadtare M. T, Publisher: Prentice Hall of India Private Limited

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- · Arun Monappa: Industrial Relations
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- · C.S. Vekata Ratnam: Globalisation and Labour-Management Relations
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- · Stress management: Leading to Success By B Hiriyappa
- · Strategic Stress Management: An Organizational Approach by V. Sutherland,
- C. Cooper \cdot Stress Management: An Integrated Approach to Therapy by
- Dorothy H.G. Cotton · Stress Management by A. K. Rai
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- · Donald Waters, An Introduction to Supply Chain
- · Martin Christopher, Logistics & Supply Chain Management Strategies for Reducing Cost & Improving Services
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Corporate Communication & Public Relations

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Bachelor of Management Studies (BMS) Programme

Under Choice Based Credit, Grading and Semester System Course Structure

(To be implemented from Academic Year- 2018-2019)

Semester VI

No. of Course s	Semester VI	Credits
1	Elective Courses (EC)	
1,2,3 & 4	**Any four courses from the following list of the courses	12
2	Core Course (CC)	
5	Operation Research	04
3	Ability Enhancement Course (AEC)	
6	Project Work	04
	Total Credits	20

** List of group of Elective Courses(EC)for Semester VI (Any Four)	
Group A: Finance Electives (Any four Courses)	
1	International Finance
2	Innovative Financial Services
3	Project Management

4	Strategic Financial Management	
5	Financing Rural Development	
6	Indirect Taxes	
	Group B:Marketing Electives (Any four Courses)	
1	Brand Management	
2	Retail Management	
3	International Marketing	
4	Media Planning & Management	
5	Sports Marketing	
6	Marketing of Non Profit Organisation	
Gı	roup C: Human Resource Electives (Any four Courses)	
1	HRM in Global Perspective	
2	Organisational Development	
3	HRM in Service Sector Management	
4	Workforce Diversity	
5	Human Resource Accounting & Audit	
6	Indian Ethos in Management	

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Elective Courses (EC) Group A: Finance Electives

1. International Finance

Modules at a Glance

SN	Modules	No. of
		Lecture
		S

1	Fundamentals of International Finance	15
2	Foreign Exchange Markets, Exchange Rate Determination & Currency Derivatives	15
3	World Financial Markets & Institutions & Risks	15
4	Foreign Exchange Risk, Appraisal & Tax Management	15
	Total	60

Objectives

SN	Objectives
1	The objective of this course is to familiarize the student with the fundamental aspects of various issues associated with International Finance
2	The course aims to give a comprehensive overview of International Finance as a separate area in International Business
3	To introduce the basic concepts, functions, process, techniques and create an awareness of the role, functions and functioning of International Finance in this Globalised Market

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SN	Modules/ Units	
1	Fundamentals of International Finance	

a) Introduction to International Finance:

· Meaning/ Importance of International Finance, Scope of International Finance, Globalization of the World Economy, Goals of International Finance, The Emerging Challenges in International Finance

b) Balance of Payment:

· Introduction to Balance of Payment, Accounting Principles in Balance of Payment, Components of Balance of Payments, Balance of Payment Identity Indian Heritage in Business, Management, Production and Consumption. c) International Monetary Systems:

Evolution of International Monetary System, Gold Standard System,
 Bretton Woods System, Flexible Exchange Rate Regimes – 1973 to
 Present, Current Exchange Rate Arrangements, European Monetary
 System, Fixed & Flexible Exchange Rate System

d) An introduction to Exchange Rates:

- · Foreign Bank Note Market, Spot Foreign Exchange Market
- · Exchange Rate Quotations
 - Direct & Indirect Rates
 - Cross Currency Rates
 - Spread & Spread %
- Factors Affecting Exchange Rates

Foreign Exchange Markets, Exchange Rate Determination & Currency Derivatives

a) Foreign Exchange Markets:

 Introduction to Foreign Exchange Markets, Structure of Foreign Exchange Markets, Types of Transactions & Settlement Date, Exchange Rate Quotations & Arbitrage, Forward Quotations (Annualized Forward Margin)

b) International Parity Relationships & Foreign Exchange Rate:

 Interest Rate Parity, Purchasing Power Parity & Fishers Parity, Forecasting Exchange Rates (Efficient Market Approach, Fundamental Approach, Technical Approach, Performance of the Forecasters), Global Financial Markets & Interest Rates (Domestic & Offshore Markets, Money Market Instruments)

c) Currency & Interest Rate Futures:

· Introduction to Currency Options (Option on Spot, Futures & Futures Style Options), Futures Contracts, Markets & the Trading Process, Hedging & Speculation with Interest Rate Futures, Currency Options in India

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3 World Financial Markets & Institutions & Risks a) Euro Currency Bond Markets: · Introduction to Euro Currency Market, Origin of Euro Currency Market, Euro Bond Market (Deposit, Loan, Notes Market), Types of Euro Bonds, Innovation in the Euro Bond Markets, Competitive Advantages of Euro Banks, Control & Regulation of Euro Bond Market b) International Equity Markets & Investments: · Introduction to International Equity Market, International Equity Market Benchmarks, Risk & Return from Foreign Equity Investments, Equity Financing in the International Markets, Depository Receipts -ADR, GDR, IDR c) International Foreign Exchange Markets: · Meaning of International Foreign Exchange Market, FERA v/s FEMA, Scope & Significance of Foreign Exchange Markets, Role of Forex Manager, FDI v/s FPI, Role of FEDAI in Foreign Exchange Market d) International Capital Budgeting: · Meaning of Capital Budgeting, Capital Budgeting Decisions, Incremental Cash Flows, Cash Flows at Subsidiary and Parent Company, Repatriation of Profits, Capital Budgeting Techniques – NPV Foreign Exchange Risk, Appraisal & Tax Management a) Foreign Exchange Risk Management: · Introduction to Foreign Exchange Risk Management, Types of Risk, Trade & Exchange Risk, Portfolio Management in Foreign Assets, Arbitrage & Speculation b) International Tax Environment: · Meaning of International Tax Environment, Objectives of Taxation, Types of Taxation, Benefits towards Parties doing Business Internationally, Tax Havens, Tax Liabilities c) International Project Appraisal: Meaning of Project Appraisal, Review of Net Present Value Approach (NPV), Option Approach to Project Appraisal, Project Appraisal in the International Context, Practice of Investment Appraisal

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Elective Courses (EC)
Group A: Finance Electives

2. Innovative Financial Services

Modules at a Glance

SN	Modules	No. of Lecture s
1	Introduction to Traditional Financial Services	15
2	Issue Management and Securitization	15
3	Financial Services and its Mechanism	15
4	Consumer Finance and Credit Rating	15
	Total	60

Objectives

SN	Objectives
1	To familiarize the learners with the fundamental aspects of various issues associated with various Financial Services
2	To give a comprehensive overview of emerging financial services in the light of globalization
3	To introduce the basic concepts, functions, process, techniques and create an awareness of the role, functions and functioning of financial services

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SN	Modules/ Units
1	Introduction to Traditional Financial Services

a) Financial Services:

 Concept, Objectives/Functions, Characteristics, Financial Service Market, Financial Service Market Constituents, Growth of Financial Services in India, Problems in Financial Services Sector, Banking and Non-Banking Companies, Regulatory Framework

b) Factoring and Forfaiting:

· Introduction, Types of Factoring, Theoretical Framework, Factoring Cost, Advantages and Disadvantages of Factoring, Factoring in India, Factoring v/s Forfaiting, Working of Forfaiting, Benefits and Drawbacks of Forfaiting, Practical Problems.

c) Bill Discounting:

· Introduction, Framework, Bill Market Schemes, Factoring V/s Bill Discounting in Receivable Management.

2 Issue Management and Securitization

a) Issue Management and Intermediaries:

· Introduction, Merchant Bankers/ Lead Managers, Underwriters, Bankers to an Issue, Brokers to an Issue

b) Stock Broking:

· Introduction, Stock Brokers, SubBrokers, Foreign Brokers, Trading and Clearing/Self Clearing Members, Stock Trading (Cash and Normal) Derivative Trading

c) Securitization:

 Definition, Securitization v/s Factoring, Features of Securitization, Pass Through Certificates, Securitization Mechanism, Special Purpose Vehicle, Securitizable Assets, Benefits of Securitization, New Guidelines on Securitization

3 Financial Services and its Mechanism

a) Lease and Hire-Purchase:

· Meaning, Types of Lease - Finance Lease, Operating Lease, Advantages and Disadvantages of Leasing, Leasing in India, Legal Aspects of Leasing. · Definition of Hire Purchase, Hire Purchase and Installment Sale Characteristics, Hire Purchase and Leasing, Advantages of Hire Purchase, Problems of Hire Purchase.

b) Housing Finance:

 Introduction, Housing Finance Industry, Housing Finance Policy Aspect, Sources of Funds, Market of Housing Finance, Housing Finance in India- Major Issues, Housing Finance in India – Growth Factors, Housing Finance Institutions in India, National Housing Bank (NHB), Guidelines for Asset Liability Management System in HFC, Fair Trade Practice Code for HFC's, Housing Finance Agencies Board of Studies-in-Business Management, University of Mumbai 61 | Page

SN	Modules/ Units
	c) Venture Capital: Introduction, Features of Venture Capital, Types of Venture Capital Financing Stages, Disinvestment mechanisms, Venture Capital Investment process, Indian Scenario
4	Consumer Finance and Credit Rating
	 a) Consumer Finance: Introduction, Sources, Types of Products, Consumer Finance Practice in India, Mechanics of Consumer Finance, Terms, Pricing, Marketing and Insurance of Consumer Finance, Consumer Credit Scoring, Case for and against Consumer Finance b) Plastic Money:

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Elective Courses (EC)
Group A: Finance Electives

3. Project Management

Modules at a Glance

SN	Modules	No. of
		Lecture
		s

1	Introduction to Project Management & Project Initiation	15
2	Analyzing Project Feasibility	15
3	Budgeting, Cost & Risk Estimation in Project Management	15
4	New Dimensions in Project Management	15
	Total	60

Objectives

SN	Objectives
1	The objective of this course is to familiarize the learners with the fundamental aspects of various issues associated with Project Management
2	To give a comprehensive overview of Project Management as a separate area of Management
3	To introduce the basic concepts, functions, process, techniques and create an awareness of the role, functions and functioning of Project Management

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SN	Modules/ Units
1	Introduction to Project Management & Project Initiation

a) Introduction to Project Management:

 Meaning/Definition of Project & Project Management, Classification of Projects, Why Project Management, Characteristics/Importance of Project Management, Need for Project Management (Objectives), History of Project Management

b) Organizational Structure (Project Organization):

- · Meaning/Definition of Organizational Structure, Organizational Work Flow, Developing Work Integration Positions, Types of Organizational Structure, Forms of Organization, Strategic Business Units (SBU) in Project Management. c) Project Initiation:
 - Project Selection-Meaning of Project Selection, Importance of Project Selection, Criteria for Project Selection (Models), Types of Project Selection, Understanding Risk & Uncertainty in Project Selection
 - Project Manager-Meaning of Project Manager, Role of Project Manager, Importance of Project Manager, Role of Consultants in Project Management, Selecting Criteria for Project Manager
 - Project Planning-Importance of Project Planning, Functions of Project Planning, System Integration, Project Management Life Cycle, Conflicts & Negotiation Handling in Project Management, Planning Cycle & Master Production Scheduling

2 Analyzing Project Feasibility

a) Project Feasibility Analysis:

- · Meaning/Definition of Project Feasibility, Importance of Project Feasibility, Scope of Project Feasibility
- · Types of Project Feasibility- Market Feasibility, Technical Feasibility, Financial Feasibility, Economic Viability, Operational Feasibility
- · SWOT Analysis (Environment Impact Assessment, Social Cost Benefit Analysis) b) Market Analysis:
 - Meaning of Market Analysis, Demand Forecasting, Product Mix Analysis, Customer Requirement Analysis

c) Technical Analysis:

- · Meaning of Technical Analysis, Use of Various Informational Tools for Analyzing, Advancement in the Era of E- Commerce in Project Management d) Operational Analysis:
 - Meaning of Operation Management, Importance of Operation Management, Operation Strategy - Levels of Decisions, Production Planning & Control, Material Management - Work Study & Method Study, Lean Operations

SN	Modules/ Units
3	Budgeting, Cost & Risk Estimation in Project Management
	a) Funds Estimation in Project: · Means of Financing, Types of Financing, Sources of Finance, Government Assistance towards Project Management for Start ups, Cost Control (Operating Cycle, Budgets & Allocations), Determining Financial Needs for Projects, Impact of Leveraging on Cost of Finance b) Risk Management in Projects: · What is Risk, Types of Risk in Projects, Risk Management Process, Risk Analysis & Identification, Impact of Risk Handling Measures, Work break Down Structure, New Venture Valuation (Asset Based, Earnings Based, Discounted Cash flow Models) c) Cost Benefit Analysis in Projects · Introduction to Cost Benefit Analysis, Efficient Investment Analysis, Cash - Flow Projections, Financial Criteria for Capital Allocation, Strategic
4	New Dimensions in Project Management
	 a) Modern Development in Project Management: Introduction to Modern Development in Project Management, Project Management Maturity Model (PMMM), Continuous Improvement, Developing Effective Procedural Documentation, Capacity Planning b) Project Monitoring & Controlling:

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Elective Courses (EC)

Group A: Finance Electives

4. Strategic Financial Management

Modules at a Glance

SN	Modules	No. of Lecture s
1	Dividend Decision and XBRL	15
2	Capital Budgeting and Capital Rationing	15
3	Shareholder Value and Corporate Governance/ Corporate Restructuring	15
4	Financial Management in Banking Sector and Working Capital Financing	15
	Total	60

Objectives

SN	Objectives
1	To match the needs of current market scenario and upgrade the learner's skills and knowledge for long term sustainability
2	Changing scenario in Banking Sector and the inclination of learners towards choosing banking as a career option has made study of financial management in banking sector inevitable
3	To acquaint learners with contemporary issues related to financial management

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SN	Modules/ Units
1	Dividend Decision and XBRL

a) Dividend Decision: Meaning and Forms of Dividend, Dividend-Modigliani and Miller's Approach, Walter Model, Gordon Model, Factors determining Dividend Policy, Types of Dividend Policy b) XBRL: · Introduction, Advantages and Disadvantages, Features and Users 2 Capital Budgeting and Capital Rationing a) Capital Budgeting: · Risk and Uncertainty in Capital Budgeting, Risk Adjusted Cut off Rate, Equivalent Method, Sensitivity Technique, Probability Technique, Standard Deviation Method, Co-efficient of Variation Method, Decision Tree Analysis, Construction of Decision Tree. b) Capital Rationing: · Meaning, Advantages, Disadvantages, Practical Problems 3 Shareholder Value and Corporate Governance/Corporate Restructuring a) Shareholder Value and Corporate Governance: · Financial Goals and Strategy, Shareholder Value Creation: EVA and Approach, Theories of Corporate Governance, Practices of Corporate Governance in India b) Corporate Restructuring: Meaning, Types, Limitations of Merger, Amalgamation, Acquisition, Takeover, Determination of Firm's Value, Effect of Merger on EPS and MPS, Pre Merger and Post Merger Impact. 4 Financial Management in Banking Sector and Working Capital Financing a) Financial Management in Banking Sector: · An Introduction, Classification of Investments, NPA & their Provisioning, Classes of Advances, Capital Adequacy Norms, Rebate on Bill Discounting, Treatment of Interest on Advances b) Working Capital Financing: · Maximum Permissible Bank Finance (Tandon Committee), Cost of issuing Commercial Paper and Trade Credit, Matching Approach, Aggressive Approach, Conservative Approach

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Elective Courses (EC) Group A: Finance Electives

5. Financing Rural Development

Modules at a Glance

Sr No.	Modules	No. of Lecture s
1	Rural Banking	10
2	Micro Finance	15
3	MSME Finance	10
4	Final Accounts of the Banking Companies	15
5	Risk Management in Rural Finance	10
	Total	60

Objectives

SN	Objectives
01	To acquaint the learners with the concept of rural banking
02	To give an overview of micro finance and MSME finance
03	To study the provisions of final accounts of the Banking Companies
04	To understand risk management in rural finance

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Sr.	Modules / Units	
No.		
1	Rural Banking	
	Rural India – Demographic Features, Characteristics of Rural Society, Economic Features, Infrastructure in Rural Areas, Agriculture Economy, Rural Issues and Rural Development Policies, Sources and Pattern of agriculture in India, Trends in Agricultural Finance. Institutional Framework – Regulation of Rural Financial Services, Rural Credit Institutions, Financing Agriculture/ Allied Activities, Financing Rural Non Farm Sector, Priority Sector Lending, Rural Housing and Education Loans. Rural Banking – Financial Needs of the Poor, Role of Rural Banking, Transaction Costs, Risk Costs, Financing Poor as Bankable Opportunities Micro Credit and Self Help Groups.	
2	Micro Finance	
	Introduction – Emergence of Microfinance, Definition, Meaning and Scope, Importance and Assumptions. Lessons from International Experience. Models – Models of Microfinance across the world, Portfolio Securitization, SHG-2, National Rural Livelihood Mission, Impact of Microfinance, Impact Assessment and Monitoring, Microfinance and Poverty Assessment Tools. Financial Products and Services – Objectives, Introduction, The role of MFI – Minimalist V/s Integrated, Financial services/ products, Non – Financial Services, Designing Microfinance Models, Liquidity Management, The Revenue Model of an MFI, Cost, Volume and Profit Analysis, Measuring Operating Efficiency and Productivity in MFI's, Factors affecting Operating Expenses, Operating Efficiency.	
3	MSME Finance	
	Institutional Framework – Central Government, NIMSME, Indian Institute of Entrepreneurship Guwahati, NIESBUD, NSIC, Organizations under the control of State Government, SIDBI, CGTMSE, SMERA, SSI Association in India, Changing Role of MSME Associations, Policy Orientation & Resource Allocation. Financing Options & Modes – Financing MSME, Why lend to MSME Sector, Debt Finance, Equity Finance, Options for Financing MSME's, Financial Products and their Access, Existing MSME Loan Products and their Nature, Common Guidelines for lending to MSME Sector, Factoring, Credit Process, Credit Assessment, Costs and Risks specific to MSME Lending, Risk Rating, Monitoring and Review of Lending.	
4	Final Accounts of the Banking Companies	
	Legal Provision in Banking Regulation Act, 1949 relating to Accounts. Statutory reserves including Cash Reserve and Statutory Liquidity Ratio. Bill purchase and discounted, Rebate of Bill Discounted. Final Accounts in prescribed form Non – performing assets and Income from non – performing assets, Classification of Advances, standard, sub – standard, doubtful and provisioning requirement.	

5	Risk Management in Rural Finance
	An Introduction –Objectives, Introduction, Types of risks for MFI's, Risk Management Framework for MFI's Indicators of Credit Risk, Portfolio at Risk (PAR), Causes of high Credit Risk, Impact of Delinquencies, Managing Credit Risk, Transaction Risk, Process, System & Technology, Relationship and Portfolio Risk. Cash Planning and Co-ordination between Operation Manager and Finance Manager. Compliance to State Acts, Revised Guidelines on Priority Sector, Compliance to RBI Guidelines on NBFC – MFI's, Self Regulation.

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Elective Courses (EC) Group A: Finance Electives

6.Indirect Taxes

Modules at a Glance

Sr No.	Modules	No. of Lecture s
1	Introduction to Indirect Taxation and GST	10
2	Concept of Supply	20
3	Registration and Computation of GST	20
4	Filing of Returns	10
	Total	60

Objectives

SN	Objectives
01	To understand the basics of GST
02	To study the registration and computation of GST
03	To acquaint the students with filing of returns in GST

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Sr. No.	Modules / Units
1	Introduction to Indirect Taxation and GST
	A. Basics for Taxation - Direct Taxes and Indirect Taxes – Difference, Advantages and Disadvantages, Sources and Authority of Taxes in India (Art 246 of the Indian Constitution) B. Introduction to GST – Genesis of GST in India, Power to tax GST (Constitutional Provisions), Extent and Commencement, Meaning and Definition of GST, Benefits of GST, Conceptual Framework – CGST, IGST,SGST,UTGST, Imports of goods or services or both, Export of goods or services or both, Taxes subsumed and not subsumed under GST. C. Definitions – Goods (2(52) of CGST Act), Services (2(102) of CGST Act), Money (2(75) of CGST Act), Securities (2(101) of SCRA Act,1956), India(2(56) of CGST Act), Persons (2(84) of CGST Act), Taxable Person (2(107) of CGST Act), Business (2(17) of CGST Act), Consideration (2(31) of CGST Act), E- Commerce Operator (2(45) of CGST Act), Supplier(2(105) of CGST Act), Recipient (2(93) of CGST Act) D. Levy and Collection of GST – Levy and Collection of CGST, IGST, SGST,UTGST (Sec 9 of CGST Act), Composition Scheme under GST (Sec 10 of CGST Act), Power to Grant Exemption (Sec 11 of CGST Act)GST Rate Schedule for Goods and Services.
2	Concept of Supply

	•	
	 A. Taxable Event Supply Meaning and Scope of Supply (Section 7 Subsection 1, and 3 of Act) Schedule II, Schedule III, Composite and Mixed Supplie (Sec 8 of CGST Act) B. Place of Supply – Location of Supplier of Goods and Services, Place of Supply 	
	Goods (Sec 10, 11,12 and 13 of IGST Act), Special Provision for Payment of Taby a Supplier of Online Information Database Access Retrieval.	
	C. Time of Supply- Time of Supply (Sec 31 of CGST Act), Issue of Invoice by the Supplier (Sec 31 (1) and Sec 31(2) of CGST Act), Continuous Supply of Goods and Services, Goods Sent on Approval (Sec 31(7) of CGST Act)	
	D. Value of Supply – Determination of Value of Supply (Sec 15 of CGST Act and CGST Rules 2017), Input Tax Credit (Sec 2(62) of CGST Act) Capital Goods (Sec 2(19) of CGST Act), Input Sec 2(59) of CGST Act), Input Service (Sec 2(60) of CGST Act). Eligibility and Conditions for taking Input Tax Credit (Sec 16 of CGST Act)	
3	Registration and Computation of GST	
	 A. Registration – Persons liable for Registration (Sec 22 of the Act), Persons not liable for Registration, Procedure for Registration (Sec 25 of the Act), Deemed Registration(Sec 26 of the Act), Special Provisions (Sec 27 of the Act), Amendment, Cancellation and Revocation of Registration(Sec 28,Sec29and Sec 31 of the Act) B. Computation of GST – Computation of GST under Inter State and Intra State 	
	Supplies. C. Payment of Tax- Payment of Tax, Interest and other Amounts(Sec 49 of the Act), Interest on delayed Payment (Sec 50 of the Act), TDS (Sec 51 of the Act), TCS (Sec 52 of the Act)	
4	Filing of Returns	
	A. Documentation- Tax Invoices (Sec 31 and 32 of the Act), Credit and Debit notes(Sec 34 of the Act), Electronic Way Bill	
	B. Returns -Types of Returns and Provisions relating to filing of Returns (Sec 37	
	to Sec 48 of the Act)	

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Elective Courses (EC)
Group B: Marketing Electives

1. Brand Management

Modules at a Glance

SN	Modules	No. of Lecture s
1	Introduction to Brand Management	15
2	Planning and Implementing Brand Marketing Programs	15
3	Measuring and Interpreting Brand Performance	15
4	Growing and Sustaining Brand Equity	15
	Total	60

Objectives

SN	Objectives
1	To understand the meaning and significance of Brand Management
2	To Know how to build, sustain and grow brands
3	To know the various sources of brand equity

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SN	Modules/ Units	
1	Introduction to Brand Management	

a) Introduction to Brand Management:

 Meaning of Brand, Branding, Brand Management, Importance of Branding to Consumers, Firms, Brands v/s Products, Scope of Branding, Branding Challenges and Opportunities, Strategic Brand Management Process, Customer Based Brand Equity model (CBBE), Sources of Brand Equity, Steps of Brand Building including Brand Building Blocks, Brand Positioning: Meaning, Importance, Basis

2 Planning and Implementing Brand Marketing Programs

a) Planning and Implementing Brand Marketing Programs:

- · Brand Elements: Meaning, Criteria for choosing Brand Elements, Types of Brand Elements
- · Integrating Marketing Programs and Activities
- Personalising Marketing: Experiential Marketing, One to One Marketing,
 Permission Marketing
- · Product Strategy: Perceived Quality and Relationship Marketing · Pricing Strategy: Setting Prices to Build Brand Equity
- · Channel Strategy: Direct, Indirect Channels
- · Promotion Strategy: Developing Integrated Marketing Communication Programs
- Leveraging Secondary Brand Associations to Build Brand Equity: Companies, Countries, Channel of Distribution, Co-branding, Characters, Events.

3 Measuring and Interpreting Brand Performance

a) The Brand Value Chain

- b) Measuring Sources of Brand Equity:
 - · Qualitative Research Techniques: Projective Techniques: Completion, Comparison, Brand Personality and Values: The Big Five, Free Association · Quantitative Research Techniques: Brand Awareness: Recognition, Recall, Brand Image, Brand Responses
- c) Young and Rubicam's Brand Asset Valuator
- d) Measuring Outcomes of Brand Equity
 - · **Comparative Methods**: Brand based Comparative Approaches, Marketing Based Comparative Approaches, Conjoint Analysis
 - · Holistic Methods: Residual Approaches, Valuation Approaches: Historical Perspectives and Interbrand's Brand Valuation Methodology

4	Growing and Sustaining Brand Equity
	a) Designing & Implementing Branding Strategies:
	· Brand Architecture: Meaning of Brand Architecture, The Brand-Product
	Matri, Breadth of a Branding Strategy, Depth of a Branding Strategy
	· Brand Hierarchy: Meaning of Brand Hierarchy, Building Equity at
	Different Hierarchy Levels
	· Cause Marketing to Build Brand Equity: Meaning of Cause Marketing,
	Advantages, Green Marketing
	b) Brand Extensions:
	· Meaning, Advantages, Disadvantages, Brand Extension and
	Brand Equity c) Managing Brands over Time:
	· Reinforcing Brands, Revatilising Brands
	d) Building Global Customer Based Brand Equity

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Elective Courses (EC) Group B: Marketing Electives

2. Retail Management

Modules at a Glance

SN	Modules	No. of Lecture s
1	Retail Management- An overview	15
2	Retail Consumer and Retail Strategy	15
3	Merchandise Management and Pricing	15
4	Managing and Sustaining Retail	15

Total	60

Objectives

SN	Objectives
1	To familiarize the students with retail management concepts and operations
2	To provide understanding of retail management and types of retailers
3	To develop an understanding of retail management terminology including merchandize management, store management and retail strategy.
4	To acquaint the students with legal and ethical aspects of retail management
5	To create awareness about emerging trends in retail management

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	Board of Studies-in-Business Management, University of Mumbai 15 P a g e
SN	Modules/ Units
1	Retail Management- An overview
	a) Retail Management:
	· Introduction and Meaning, Significance, Factors Influencing Retail
	Management, Scope of Retail Management
	b) Retail Formats:
	· Concept of Organized Retailing: Factors Responsible for the Growth of
	Organized Retail in India, Multichannel Retailing: Meaning and Types,
	E-tailing: Meaning, Advantages and Limitations
	c) Emerging Trends in Retailing
	· Impact of Globalization on Retailing
	· I.T in Retail: Importance, Advantages and Limitations, Applications of I.T.
	in Retail: EDI, Bar Coding, RFID Tags, Electronic Surveillance,
	Electronic Shelf Labels
	· FDI in Retailing: Meaning, Need for FDI in Indian Retail Scenario
	· Franchising: Meaning, Types, Advantages and Limitations,
	Franchising in India · Green Retailing
	· Airport Retailing
	,

2	Retail Consumer and Retail Strategy
	a) Retail Consumer/Shopper:
	· Meaning of Retail Shopper, Factors Influencing Retail Shoppers,
	Changing Profile of Retail Shoppers, Market Research as a Tool for Understanding Retail Markets and Shoppers
	b) CRM in Retail:
	· Meaning, Objectives
	· Customer Retention Approaches: Frequent Shopper Programme,
	Special Customer Services, Personalization, Community
	c) Retail Strategy:
	· Meaning, Steps in Developing Retail Strategy, Retail
	Value Chain d) Store Location Selection:
	 Meaning, Types of Retail Locations, Factors Influencing Store
	Location e) HRM in Retail:
	· Meaning, Significance, Functions
	· Organization Structure in Retail: Meaning, Factors Influencing Designing
	Organization Structure, Organization Structure for Small Stores/Single
	Stores/Independent Retailers and Retail Store Chain/Department Store

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SN	Modules/ Units
3	Merchandise Management and Pricing

a) Merchandise Management

Concept, Types of Merchandise, Principles of Merchandising,
 Merchandise Planning- Meaning and Process, Merchandise Category
 Meaning, Importance, Components, Role of Category Captain,
 Merchandise Procurement/Sourcing Meaning, Process, Sources for Merchandise

b) Buying Function:

· Meaning, Buying Cycle, Factors Affecting Buying Functions, Functions of Buying for Different Types of Organizations Young and Rubicam's Brand Asset Valuator-Independent Store, Retail Chain, Non-store Retailer

c) Concept of Lifestyle Merchandising

d) Private Label

· Meaning, Need and Importance, Private Labels in India

e) Retail Pricing

- · Meaning, Considerations in Setting Retail Pricing
- · Pricing Strategies:

High/ Low Pricing: Meaning, Benefits, Everyday Low Pricing: Meaning, Benefits, Market Skimming, Market Penetration, Leader Pricing, Odd Pricing, Single Pricing, Multiple Pricing, Anchor Pricing

- Variable Pricing and Price Discrimination- Meaning Types:
 - Individualized Variable Pricing/First Degree Price
 - Self-Selected Variable Pricing/ Second Degree Price Discrimination Clearance and Promotional Markdowns, Coupons, Price Bundling, Multiple – Unit Pricing
- Variable Pricing by Market Segment/ Third Degree Price Discrimination

4 Managing and Sustaining Retail

a) Retail Store Operations:

 Meaning, Responsibilities of Store Manager, The 5 S's of Retail Operations (Systems, Standards, Stock, Space, Staff)

b) Store Design and Layout:

- · Store Design- Meaning, Objectives, Principles, Elements of Exterior and Interior Store Design, Store Atmospherics and Aesthetics
- · Store Layout- Meaning, Types: Grid, Racetrack, Free Form
- · Signage and Graphics: Meaning, Significance, Concept of Digital Signage · Feature Areas: Meaning, Types: Windows, Entrances, Freestanding Displays, End Caps, Promotional Aisles, Walls, Dressing Rooms, Cash Wraps

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c) Visual Merchandising and Display:

- · Visual Merchandising- Meaning, Significance, Tools Used for Visual Merchandising
- · The Concept of Planogram
- · Display- Meaning, Methods of Display, Errors in Creating

Display d) Mall Management

 Meaning and Components: Positioning, Zoning, Promotion and Marketing, Facility Management, Finance Management

e) Legal and Ethical Aspects of Retailing

- · Licenses/Permissions Required to Start Retail Store in India
- · Ethical Issues in Retailing

Career Options in Retailing

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Elective Courses (EC) Group B: Marketing Electives

3. International Marketing

Modules at a Glance

SN	Modules	No. of Lecture
1	Introduction to International Marketing & Trade	15
2	International Marketing Environment and Marketing Research	15
3	International Marketing Mix	15
4	Developments in International Marketing	15
	Total	60

Objectives

SN	Objectives
1	To understand International Marketing, its Advantages and Challenges.
2	To provide an insight on the dynamics of International Marketing Environment.
3	To understand the relevance of International Marketing Mix decisions and recent developments in Global Market

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Modules/ Units 1 Introduction to International Marketing & Trade	
1 Introduction to International Marketing & Trade	
1 Introduction to International Marketing & Trade	
a) Introduction of International Marketings	
a) Introduction of International Marketing:	
 Meaning, Features of International Marketing, No. 	eed and Drivers of
International Marketing, Process of International M	larketing, Phases of
International Marketing, Benefits of International Marketing	arketing, Challenges
of International Marketing, Difference between	•
International Marketing, Different Orientations of Int	
: EPRG Framework, Entering International	•
	, ,
Licensing, Franchising, Mergers and Acquisition	
Strategic Alliance, Wholly Owned Subsidiaries, Co	ntract Manufacturing
and Turnkey Projects, Concept of Globalization	
b) Introduction to International Trade:	
· Concept of International Trade, Barriers to Trade: Ta	riff and Non Tariff,
Trading Blocs : SAARC, ASEAN, NAFTA, EU, OPI	EC .
2 International Marketing Environment and Marketing R	esearch
2 International marketing Environment and marketing is	Cocaron

a) International Marketing Environment:

- · Economic Environment: International Economic Institution (World Bank, IMF, IFC), International Economic Integration (Free Trade Agreement, Customs Union, Common Market, Economic Union)
- Political and Legal Environment: Political System (Democracy, Authoritarianism, Communism), Political Risk, Political Instability, Political Intervention. Legal Systems (Common Law, Civil Law, Theocratic Law), Legal Differences, Anti Dumping Law and Import License.
- Cultural Environment: Concept, Elements of Culture (Language, Religion, Values and Attitude, Manners and Customs, Aesthetics and Education), HOFSTEDE's Six Dimension of Culture, Cultural Values (Individualism v/s Collectivism)

b) Marketing Research:

 Introduction, Need for Conducting International Marketing Research, International Marketing Research Process, Scope of International Marketing Research, IT in Marketing Research

3 International Marketing Mix

a) International Product Decision

 International Product Line Decisions, Product Standardization v/s Adaptation Argument, International Product Life Cycle, Role of Packaging and Labelling in International Markets, Branding Decisions in International Markets, International Market Segmentation and Targeting, International Product Positioning

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